

**GOOCHLAND COUNTY SCHOOL BOARD
REGULAR MONTHLY MEETING
JANUARY 13, 2009
GOOCHLAND HIGH SCHOOL AUDITORIUM**

MINUTES

CALL TO ORDER

Dr. Linda A. Underwood, Superintendent, called the meeting to order at 7:01 p.m.

Present were:

Mr. Ivan O. Mattox, Sr.
Mr. James L. Haskell
Mr. Maxwell G. Cisne
Mr. Raymond A. Miller
Mr. Andrew A. Meng, III
Dr. Linda A. Underwood, Superintendent

Also attending were:

Ellen Guidry, Director of Elementary Education
Lynne Venter, Director of Finance and Operations
James Hopkins, Principal, Byrd Elementary School
Johnette Burdette, Goochland Middle School
Stacey Austin, Principal, Randolph Elementary School
Dianna Gordon, Principal, Goochland Elementary School
Betty Thurston, Supervisor of Transportation
Francie Ball, Principal, Goochland High School
Brad Franklin, Research and Information Services Analyst
Andrea Erard, Esquire, Legal Counsel

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Julia Trongone, a 5th grader at Goochland Elementary School.

ADDITIONS/DELETIONS/CHANGES TO AGENDA

Dr. Underwood provided agenda addendum items and a personnel addendum to the Board.

ANNUAL SCHOOL BOARD ORGANIZATIONAL MEETING

ELECTION OF CHAIRMAN

Dr. Underwood called for nominations for Chairman. Mr. Haskell made a motion, which was seconded by Mr. Cisne, to elect Mr. Miller as Chairman of the Goochland County School Board for CY 2009. The motion was approved unanimously.

ELECTION OF VICE-CHAIRMAN

Mr. Miller called for nominations for Vice-Chairman. Mr. Haskell made a motion, which was seconded by Mr. Meng, to elect Mr. Cisne Vice-Chairman of the Goochland County School Board for CY 2009. The motion was approved unanimously.

APPOINTMENT OF THE CLERK

Mr. Mattox made a motion, which was seconded by Mr. Cisne, to appoint Diane Bennett as Clerk of the Goochland County School Board for CY 2009. The motion was approved unanimously.

APPROVAL OF SUPERINTENDENT'S DESIGNEE

Mr. Cisne made a motion, which was seconded by Mr. Haskell, to accept the Superintendent's recommendation that in her absence or inability, Mr. Peter M. Gretz and Mr. Thomas DeWeerd be approved as her designees to attend meetings of the School Board and be authorized to sign reports, requisitions, and other official correspondence for the period January 1, 2009 – December 31, 2009. The motion was approved unanimously.

APPROVAL OF THE SCHEDULE FOR REGULAR MEETING

Mr. Mattox made a motion, which was seconded by Mr. Meng, to accept the Superintendent's proposed schedule for Board meetings based on Regular Business meetings being held on the second Tuesday of each month in the auditorium of Goochland High School and Workshops being held on the fourth Tuesday of each month in the Courthouse Annex Conference room. The motion was approved unanimously.

SELECTION OF REPRESENTATIVE TO THE MAGGIE WALKER GOVERNOR'S SCHOOL BOARD

Mr. Cisne made a motion, which was seconded by Mr. Meng, to appoint Mr. Mattox as the Maggie Walker Governor's School Board Representative for CY 2009. The motion was approved unanimously.

SELECTION OF REPRESENTATIVE TO THE BLUE RIDGE VIRTUAL GOVERNOR'S SCHOOL BOARD

Mr. Mattox made the motion, which was seconded by Mr. Meng, to appoint Mr. Miller as the Blue Ridge Virtual Governor's School Board Representative for CY 2009. The motion was approved unanimously.

CODE OF ETHICS

Mr. Mattox made a motion, which was seconded by Mr. Cisne, for each of the Goochland School Board members to sign the Virginia School Board Association (VSBA) Code of Ethics. The motion was approved unanimously.

FIRST PUBLIC COMMENT PERIOD

- Mark Goynes spoke regarding drug issues in school and asked the Board to do their part to enforce policies to try to gain the upper hand in their use.

ANNOUNCEMENTS/REMINDERS

- The next regular monthly workshop is scheduled for Tuesday, January 27, 2009 at 6:30 p.m. in the Annex Conference Room.
- Meeting with Board of Supervisors, January 20, 2009 at 7:00 p.m.

RECOGNITION

Dr. Underwood and Mr. Miller presented certificates of recognition to the following individuals in recognition of Principals' Appreciation Week:

Dianna Gordon, Principal, Goochland Elementary School
James Hopkins, Principal, Byrd Elementary School
Stacey Austin, Principal, Randolph Elementary School
Johnette Burdette, Principal, Goochland Middle School
Francie Ball, Principal, Goochland High School
Christin Ciminelli, Assistant Principal, Goochland Middle School
Karen Scott, Assistant Principal, Goochland High School
Matt Covington, Assistant Principal, Goochland High School

CONSENT ITEMS

PERSONNEL ACTIONS

MINUTES

BILLS/PAYROLL

The following Consent Agenda items were presented for approval:

December 2, 2008 budget workshop minutes, December 9, 2008 regular meeting minutes, December 13, 2008 budget workshop minutes, and December 23, 2008 regular workshop minutes, Bills and Payroll for December, and Personnel Actions.

Supplemental Appointments:

Danny Cupp, JV Softball Coach
Doug Getter, Assistant Girls' Soccer Coach

Resignation:

Presley L. Hayes, GMS, ISA

Termination:

Randy Swart, GMS, Math

Mr. Cisne made a motion, which was seconded by Mr. Haskell, to approve the Consent Items as presented. The motion was approved unanimously.

ACTION ITEMS:

WAIVER FOR PRE-LABOR DAY OPENING

Dr. Underwood provided the School Board with information about Goochland County's eligibility for a pre-Labor Day opening. Under current regulations, a school division is eligible for such a waiver if it has missed an average of eight days during five of the previous ten years. Goochland County meets this requirement. Dr. Underwood also indicated the Proposed 2009-10 Calendar would very likely be based on a pre-Labor Day opening.

Mr. Mattox made a motion, which was seconded by Mr. Meng, to authorize the Superintendent to take the necessary steps to seek a waiver for a pre-Labor Day opening from the Virginia Department of Education. The motion was approved unanimously.

APPROVAL OF MOSELEY ARCHITECTS INVOICES

Dr. Underwood presented two invoices from Moseley Architects for schematic design work for the multipurpose rooms at Byrd Elementary School and Randolph Elementary School for payment.

Mr. Meng made a motion, which was seconded by Mr. Haskell, to approve the payment of the Moseley Architects invoices as presented. The motion was approved unanimously.

YMCA MEMORANDUM OF UNDERSTANDING

Dr. Underwood presented a Memorandum of Understanding between Goochland County Public Schools and the Goochland Family YMCA.

Mr. Meng made a motion, which was seconded by Mr. Cisne, to approve the Memorandum of Understanding between Goochland County Public Schools and the Goochland Family YMCA as presented. The motion was approved unanimously.

APPROVAL OF 403(b) PLAN DOCUMENT

Dr. Underwood presented for approval a 403(b) Plan Document prepared per IRS regulations.

Mr. Mattox made a motion, which was seconded by Mr. Haskell, to approve the 403(b) Plan Document as presented. The motion was approved unanimously.

INFORMATION ITEMS:

SCHOOL SEARCHES (item taken out of order)

Dr. Underwood provided information regarding school searches by police dogs. Sheriff Agnew was present and the topic was discussed. Counsel prepared a resolution regarding school searches as requested by Sheriff Agnew. Dr. Underwood read the resolution into the record and recommended its approval.

Mr. Meng made a motion, which was seconded by Mr. Mattox, to approve the resolution regarding school searches as presented. The motion was approved unanimously.

GOOCHLAND ELEMENTARY SCHOOL IMPROVEMENT PLAN

Dianna Gordon, Principal of Goochland Elementary School presented the Goochland Elementary School Improvement Plan.

NEW OBSERVATION POLICY (OP)

Dr. Underwood presented a proposed Observation Policy for first reading. An observation policy was recommended by the Director of Special Education. The policy was reviewed by counsel. The policy will be brought back at the January 27, 2009 workshop for second reading and adoption.

FINANCE DEPARTMENT

Dr. Underwood and Lynne Venter provided information regarding the facilitation of county processes. The Board discussed the matter.

ERIP FINANCIAL ANALYSIS

Dr. Underwood presented an overview of the ERIP funding and proposed the hiring of an actuary to review the policy and advise a better way to handle the funding. The Board came to a consensus regarding the hiring of the actuary.

RESPONSE TO FOIA REQUEST

Dr. Underwood presented copies of documents produced by the county in response to the School Board's FOIA request. Per Mr. Miller, this will be used as a management tool.

FACILITIES UPDATE

Dr. Underwood presented an update on the facilities:

- The Board of Supervisors passed a resolution to take back the old Goochland Middle School building. A Quitclaim Deed was delivered to the county attorney today.
- The Board of Supervisors has done research into constructing a two-stall metal building where the current bus garage is now.
- The Board of Supervisors is not ready to take a position regarding the construction of the multipurpose rooms. Dr. Underwood is to provide the School Board with a timeline on the multipurpose rooms resolutions, etc.

OLD BUSINESS

- There will be a question and answer period on January 22, 2009 at 7:00 p.m. at Goochland High School regarding college entry paperwork.

NEW BUSINESS

- Mr. Miller thanked everyone for their confidence in him and stated he plans to work with the Board of Supervisors and County administrator regarding the relationship between the two entities. He feels there is a need for the development of a process regarding capital projects to follow them through from beginning to end. He hopes that in the next year a plan can be developed to follow the CIP process from beginning to end.

SECOND PUBLIC COMMENT PERIOD

None.

CLOSED MEETING

None.

ADJOURNMENT

The meeting was adjourned by the Chairman.

APPROVED:

APPROVED:

Raymond A Miller

Diane Bennett

Signature

Signature

2/10/09

2/10/09

Date

Date