

**GOOCHLAND COUNTY SCHOOL BOARD  
REGULAR MONTHLY WORKSHOP  
APRIL 28, 2009  
ANNEX CONFERENCE ROOM  
6:30 P.M.**

**MINUTES**

**CALL TO ORDER**

Raymond A. Miller, Chairman, called the meeting to order at 6:34 p.m.

**Present were:**

Raymond A. Miller, Chairman  
Maxwell G. Cisne, Vice Chairman  
Mr. James L. Haskell  
Mr. Ivan O. Mattox  
Dr. Linda A. Underwood, Superintendent

**Absent:**

Mr. Andrew A. Meng, III

**Also present:**

Peter M. Gretz, Assistant Superintendent  
Lynne Venter, Director of Finance and Operations  
Tom DeWeerd, Director of Secondary Education  
Brad Franklin, Research and Information Services Analyst  
Andrea Erard, Legal Counsel

**The Media was represented by:**

None.

**ADDITIONS/DELETIONS/CHANGES TO AGENDA**

Dr. Underwood presented additions and changes to the agenda.

**PUBLIC COMMENT PERIOD**

None.

**CONSENT ITEMS**

**PERSONNEL ACTIONS**

The following Consent Agenda items were presented for approval:

**Appointments:**

Sarah Bay, Special Education  
Rebecca D. Doroshenk, GHS, English  
Jennifer L. Erixon, GMS, Health/PE  
Gregory J. Jastrzemski, CO, Math Specialist  
Amie B. Potter, RES, Kindergarten  
Amanda E. Steeley, RES, Special Education  
Erin E. Yearout-Patton, GHS, Social Studies

**Retirement:**

Clinton Allen, GHS, Math (effective 7/1/09)

**Resignation:**

Julia Correll, Young Explorers

**Recommended for Probationary Contract:**

Kathlyn Albert  
Eric Albright  
Frances Ball  
Kathleen Barry  
Krystle Battistelli  
Johnette Burdette  
Julia Butler  
Jodi Chewning  
Christin Ciminelli  
Laura Copley  
Matt Covington  
Elizabeth Curfman  
Brenda Davis  
Hanna DeFore  
John Driscoll  
Susan Duty  
Marcia Finsterwald  
Douglas Getter  
Bryan Gordon  
Peter Gretz  
Amy Hartley  
Sandra Hinchman

Amy Holzbach  
Tanya Howell  
William James  
Michael Jarvis  
Khadijah Johnson  
Susanna Johnson  
Sara Jones  
Laura Kassner  
Alison Lehman  
Elizabeth Ligon  
Amanda Lingor  
Stephanie Mask  
April Massie  
Renee Mayo  
Beth McKenzie-Mohr  
Marcy Meiller  
Stacy Mott  
Crystal Neilson-Hall  
Diane Nichols  
Terri Nunes  
Kimberly Otte  
Megan Paschall

Melissa Petersen  
Stacey Rainbolt  
Emily Ray  
Joshua Rooke  
Elizabeth Routson  
Rebecca Schwerdtfeger  
Karen Scott  
Matthew Singleton  
Kelly Smillie  
Barry Smith  
Gemma Smith  
Terri Taylor  
Marjorie Theobald  
Amanda Tolson  
Michael Tomlin  
David Tual  
Shannon Tual  
Rachel Wiggins  
Jamie Winfield  
Jessica Zorger

**Recommended for Continuing Contract:**

Jennifer Abbott  
Betsy Alvis  
Elizabeth Alvis  
Carla Armstrong  
Linda Arnette  
Kimberly Austin  
Stacey Austin  
Kristin Bachetti  
Kim Bachmann  
Leona Barnes  
Debra Beasley  
Jamieson Beatty  
Kimberly Berry

Catherine Biggs  
Melissa Black  
Deborah Blackburn  
Jennifer Bocrie  
Amy Bowles  
Allison Brook  
Patrick Brook  
Judy Brown  
Lisa Brown  
Mary Browning  
Kelly Burton  
Andrea Cachina  
Sean Campbell

Graham Chapman  
Beverly Cooley  
Oliver Courtney  
Deborah Cross  
Paula Curle  
Gretchen Curreri  
John Dacey  
Linda Davidson  
Thomas DeWeerd  
Donna Dickerson  
Mary Dinger  
Kristy Dodd  
Jillian Edwards

Elane Ellis  
Barbara Evans  
Wesley Farkas  
Elizabeth Ferguson  
Edith Flaig  
Connie Foreman  
Elizabeth Fowler  
Joe Fowler  
Kristian Fulton  
Kent Gall  
Elizabeth Gentry  
Kimberly Gentry  
Dianna Gordon  
Patrick Gordon  
Thomas Gutzmer  
Karen Hall  
Jayne Hancock  
Julia Harper  
Cora Harris  
Glenda Hawk  
Sandra Hebbe  
John Hendron  
Amy Henneberger  
Teresa Hood  
James Hopkins  
Bethany Hughes  
Bradley Jackson  
Cindi Jackson

Rhonda Kass  
Maryanne Kennelly  
Anne Keo  
Elizabeth Kuhns  
Nancy Lewis  
Carolyn Long  
Darlene Martin  
Tina McCay  
James McKenzie  
Karen McTamaney  
Shannon Miller  
Addie Minns  
Bruce Montgomery  
Wendy Murray  
Karen Neylan  
Diana Nixon  
Julia Norris  
Diana O'Connell  
Deborah Parker  
Zoe Parrish  
Joyce Pechan  
Patricia Randolph  
Tiffany Ray  
Ann Rohrer  
Page Rudolph  
Michael Simons  
Heather Slater  
Kamesha Smith

Patricia Smith  
Deborah Solyan  
Bonnie Spencer  
Jamie-Ellen Spessard  
Bert Stanley  
Adrian Stevens  
Karren Streagle  
Daniel Summitt  
James Sykes  
Kimberly Talley  
Tina Taylor  
Amanda Tickle  
Joni Truscott  
Melanie Vaughan  
Susan Vaughan  
Rebecca Wallace  
Shirley Wargo  
Carol Washburn  
Brenda Watson  
Roberta Watson  
Heather Wilckens  
Sandra Wilcox  
Candace Wilkerson  
Carla Williams  
Nancy Wilmink  
Margaret Yurick

**Recommended for Move to Continuing Contract:**

Amanda Brownson  
Thomas Case  
Jennifer Casteel  
Kimberly Gragnani

Ellen Guidry  
Deanna Nichols  
Sarah Nicholson  
Zarina Singh

Jennifer Waggener  
Annelise Ware  
Kimberly Watts  
Matthew Wilson

Mr. Cisne made a motion, which was seconded by Mr. Haskell, to approve the Consent Items as presented. The motion was approved unanimously.

**ACTION ITEMS:**

**FACILITIES USE POLICY KG-R**

Dr. Underwood presented the revised facilities use policy KG-R for and recommended its approval.

Mr. Mattox made a motion, which was seconded by Mr. Cisne, to approve policy KG-R as presented. The motion was approved unanimously.

**BUDGET RECOMMENDATIONS**

Dr. Underwood presented a revision of budget revenues as approved by the Board of Supervisors.

## **INFORMATION ITEMS:**

### **MEDICAL DIRECTOR**

Pete Gretz presented an update on the Medical Director position. The job description was approved. The person that SHAB wanted to use has not responded. They are now wanted to ask Dr. Hellams. Mr. Gretz has put in a call to Dr. Hellams and is waiting for a response. He hopes to receive a positive response and be able to provide the Board with an update at the next meeting.

### **CAPITAL PROJECTS COMMITTEE**

Dr. Underwood presented a draft document regarding the facilities committee stating the Board already has a policy in place and this document would be added as a regulation to the Policy FB. Dr. Underwood will make revisions suggested by the Board and once review by Andrea Erard, will bring it back to the Board for approval.

## **OTHER BUSINESS**

- Dr. Underwood, Sonny Turner, and Brad Franklin attended the Design Review Committee meeting and received feedback on the portables at Goochland Elementary School and the Championship sign at Goochland High School. It was agreed that the placement of the portable was the best it could be. The championship sign must be a ground-mounted sign to match the marquee that is already there.
- Bid documents for the multipurpose rooms will go out to bid on May 4, 2009.
- SY 2009-2010 Calendar: There was an error in counting the number of student days on the SY 2009-2010 calendar. The last day of school will now be changed to June 3, 2010. Mr. Mattox made a motion which was seconded by Mr. Cisne, to make the changes to the SY 2009-2010 calendar as presented. The motion was approved unanimously.
- The Pandemic Plan has been updated and we are ready in the event it is needed for the H1N1 virus. The Department of Health will notify the schools if necessary to close.
- Mr. Mattox has received calls from parents regarding classes being offered during summer school. The Promotion and Retention Policy determines what classes will be offered in summer school.
- The Board requested that the Clerk email copies of the Superintendent evaluation forms and instructions to each Board member.
- Mr. Mattox mentioned that schools are using School Messenger for individual announcements and inquired as to whether or not other schools are using it in the same way. Brad Franklin stated they are. Parent response to School Messenger has been favorable.
- Mr. Miller announced to the Board that dogs had gone into the schools, making sure they were all aware.
- Direct Deposit forms were handed out to each Board member.

**CLOSED MEETING**

Mr. Cisne made a motion, which was seconded by Mr. Haskell, to go into closed meeting pursuant to Virginia Code § 2.2-3711(A)(2) for the discussion or consideration of a student disciplinary matter.

**END CLOSED MEETING**

Mr. Cisne made a motion, which was seconded by Mr. Haskell, for the Board to come out of Closed Meeting. The motion was approved unanimously.

**CERTIFICATION OF CLOSED MEETING**

Mr. Haskell made a motion, which was seconded by Mr. Mattox, to certify that only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board. The motion was approved unanimously.

**ACTION ITEM**

Mr. Haskell made a motion, which was seconded by Mr. Mattox, to long term student no. 12-08 for a minimum of 364 days and to permit student no. 12-08 to participate in the GED program offered by Goochland Schools. The motion was approved unanimously.

**ADJOURNMENT**

The meeting was adjourned by the Chairman.

**APPROVED:**

**APPROVED:**

*Raymond G. Miller*  
Signature

*Diane W. Bennett*  
Signature

5/12/09  
Date

5/12/09  
Date