

**GOOCHLAND COUNTY SCHOOL BOARD  
REGULAR MONTHLY WORKSHOP  
AUGUST 26, 2008  
ANNEX CONFERENCE ROOM**

**MINUTES**

**CALL TO ORDER**

Andrew A. Meng, III, Chairman, called the meeting to order at 6:33 p.m.

**Present were:**

Andrew A. Meng, III, Chairman  
Raymond A. Miller, Vice Chairman  
Mr. James L. Haskell  
Mr. Maxwell G. Cisne  
Mr. Ivan O. Mattox  
Dr. Linda A. Underwood, Superintendent

**Also present:**

Lynne Venter, Supervisor of Finance  
Connie Foreman, Gifted Specialist  
Debra Beasley, Director of Special Education and Student Services  
Christin Ciminelli, Assistant Principal, Goochland Middle School  
Thomas DeWeerd, Director of Secondary Education  
R. Bradford Franklin, Research and Information Services Analyst  
Andrea Erard, Legal Counsel

**The Media was represented by:**

Lee Francis, *The Goochland Courier*

**ADDITIONS/DELETIONS/CHANGES TO AGENDA**

**CONSENT ITEMS**

**PERSONNEL ACTIONS**

The following Personnel Actions were presented for approval:

**Appointments:**

Debora Harkrader, GES/SC, Instructional Assistant  
Demetra Harris, CO, Secretary  
Brian Ross, GMS, Math  
Linda Wagner, Bus Driver

**Supplemental Appointments:**

Joe Fowler, Head Football  
Dan Summitt, Assistant Football  
Patrick Gordon, Assistant Football  
Matt Singleton, Assistant Football  
Bert Stanley, Head Volleyball  
Margie Yurick, Assistant Volleyball

Lou Martin, Golf  
Henry Jones, Head & Assistant Cross Country  
Julia Bulter, Head Fall & Winter Cheer  
Bethany Hughes, Assistant Fall & Winter Cheer  
Shannon Tual, Assistant Fall & Winter Cheer  
Melissa Black, Athletic Trainer, Fall, Winter and Spring  
Ron Spessard, Middle School Boys Soccer

**Resignations:**

Darlene Farrow, BES, Instructional Assistant

Mr. Miller made a motion, which was seconded by Mr. Haskell, to approve the Consent Items as presented. The motion was approved unanimously.

**ACTION ITEMS:**

**REQUEST FOR RELIGIOUS EXEMPTION**

Dr. Underwood presented a request for religious exemption from compulsory attendance pursuant to Virginia Code §22.1-24(B) and recommended approval of the request.

Mr. Haskell made a motion, which was seconded by Mr. Miller, to approve the request for religious exemption. The motion was approved unanimously.

**DIRECTOR OF FINANCE AND OPERATIONS**

Dr. Underwood made a recommendation that the Supervisor of Finance position be changed to Director of Finance and Operations.

Mr. Haskell made a motion, which was seconded by Mr. Cisne, to approve the change of the Supervisor of Finance position to Director of Finance and Operations. The motion was approved unanimously.

**APPROVAL OF SUPERINTENDENT'S DESIGNEE**

Dr. Underwood made a recommendation that in her absence or inability, Peter M. Gretz and Thomas DeWeerd be approved as her designees to attend meetings of the School Board and be authorized to sign reports, requisitions, and other official correspondence for the period August 26, 2008 – December 31, 2008.

Mr. Haskell made a motion, which was seconded by Mr. Cisne, to approve the appointment of Peter M. Gretz and Thomas DeWeerd as designees. The motion was approved unanimously.

**INFORMATION ITEMS:**

**SUMMER SCHOOL REPORT**

Pete Gretz, Melanie Stegner, Debbie Beasley, Glenda Hawk, Christin Ciminelli, and Addie Minns presented the summer school report. Enrollment was as follows: Elementary PreK-5 – 148 students; Young Explorers – 44 students; ESL – 20 students; 84 students in the aftercare program; GMS – 76 students; and GHS 53 students.

### CRISIS PLAN REVIEW

Dr. Underwood presented and update on the review of the Crisis plan stating it is in the schools and has been updated. Patsy Chavis, Betty Thurston, and Sonny Turner worked with fire and rescue to review the plan. Dr. Underwood advised Board it has been done and she will now report to the state.

### PROPERTY LINES

Dr. Underwood presented the Board with copies of the plat showing property lines at Goochland Elementary School.

### STUDENT ATHLETIC HANDBOOK AND COACHES HANDBOOK

Dr. Underwood provided copies of the Student Athletic Handbook and Coaches Handbook to the Board. Bryan Gordon, Activities Director, was present and answered any questions posed by the Board.

### FOIA UPDATE

Andrea Erard, Legal Counsel, presented an update on the FOIA process.

### OTHER BUSINESS

- Superintendent's Evaluation: The Board requested a copy of the evaluation form be included in the next Board packet.

### CLOSED MEETING

Mr. Mattox made a motion, which was seconded by Mr. Cisne, to go into closed meeting pursuant to Virginia Code § 2.2-3711(A)(2) for the discussion or consideration of a student disciplinary matter and pursuant to Virginia Code § 2.2-3711(A)(1) for the discussion of the performance of the principals at Goochland High School, Goochland Middle School, Goochland Elementary School, Randolph Elementary and Byrd Elementary School.

### END CLOSED MEETING

Mr. Miller made a motion, which was seconded by Mr. Haskell for the Board to come out of Closed Meeting. The motion was approved unanimously.

### CERTIFICATION OF CLOSED MEETING

Mr. Cisne made a motion, which was seconded by Mr. Haskell, to certify that only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board. The motion was approved unanimously.

### ACTION ITEM

Mr. Mattox made a motion, which was seconded by Mr. Miller, to admit student 00-08 to regular school effective August 27, 2008. The motion was approved unanimously.

(At this time the Board went back into open session.)

### NEW BUSINESS:

- The Board held a discussion regarding security plans at Goochland High School.

- The Board requested a report on the SY 07-08 Project Return.
- The Board inquired as to whether or not formal evaluations are performed on the Coaches.
- The Board requested a review of School Board salaries compared to surrounding school divisions.
- The Board discussed plans to tour schools, including Goochland Academy and Goochland Prep, along with lunch at Byrd Elementary School,

**ADJOURNMENT**

The meeting was adjourned by the Chairman.

**APPROVED:**

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Andrew A. Meng, III, Chairman

  
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Diane W. Bennett, Clerk

9-9-08  
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Date

9-9-08  
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Date