

**GOOCHLAND COUNTY SCHOOL BOARD
REGULAR MONTHLY WORKSHOP
October 26, 2010
Annex Building Conference Room
6:30 p.m.**

MINUTES

CALL TO ORDER

Maxwell G. Cisne, Chairman, called the meeting to order at 6:30 p.m.

Present were:

Maxwell G. Cisne, Chairman
Ivan O. Mattox, Sr., Vice Chairman
Mr. Raymond A. Miller
Mr. James L. Haskell
Mr. Andrew A. Meng, III
Dr. Linda A. Underwood, Superintendent

Also attending were:

Peter M. Gretz, Assistant Superintendent
Tom DeWeerd, Director of Secondary Education
Ernie McLeod, Director of Finance and Operations
Francie Ball, Principal, Goochland High School
Dianna Gordon, Principal, Randolph Elementary School
Stacey Austin, Principal, Goochland Elementary School
James Hopkins, Principal, Byrd Elementary School
Bryan Gordon, Activities Director
Andrea Erard, Legal Counsel
Diane Bennett, School Board Clerk

The Media was represented by:

None.

ADDITIONS/DELETIONS/CHANGES TO AGENDA

Dr. Underwood presented additions/deletions/changes to the agenda.

PUBLIC COMMENT PERIOD

- Michael McDermott called attention to an October 22, 2010 Times Dispatch article headlining rules on school fees. He said the state board requires clear policy locally. He is questioning the basis of some of the fees being charged in Goochland. He thinks our policy is unclear, capricious, and arbitrary. He has a hard time finding where we came up with the \$20 instructional fee. He finds it unfair that fees are simply spread among K-12. He wants to see justification for the fee comes from. He doesn't feel he's making an unreasonable request to know where the \$20 is coming from. He said his personal position is that whatever money we need to run the schools should come from the budget and should have a line item. He feels we can't go through budget and then come up with fees after. He doesn't think the instructional fee should be there, but understands we can get away with it legally. He said it may be legal, but it may

not be right. He would rather see no instructional fee. He doesn't think this is any different than how any other business or family runs financially. He is asking for fiscal prudence and transparency.

- John Wright spoke about the proposal to eliminate public participation in school board meetings files BDDH, KD, and KD-R. His concern is that the public will have as much public input as possible and not to eliminate any opportunity to speak. He said it seems to him that the only time people can speak would be at the regular monthly meeting and perhaps not in the workshop environment. He suggested that is not the best means to do things here because there are action items at both meetings. He said he has attended meetings when items have been tabled and that indicates to him there is a chance that there is some need for clarification by a board member and that time will be used to clarify. He feels if there is no time for someone to stand up and voice their opinion, then the Board may not see the public perspective that may influence the decision. He asked for clarification if he is incorrect in his assumptions.

(Agenda Item IX, Policy Updates, was moved to this part of the meeting.)

Andrea Erard responded to Mr. Wright's comments, explaining that there were four documents that mirrored each other. Most of policies come from VSBA at some point in time. This is a policy that has been in place for some time. The policy didn't mirror what we do. She revised it to say chairman is in charge, public participation is 5 minutes and can be reduced, and made the policy consistent to what we do. She eliminated BDDH as well as BDDH-R because they are duplicates. Looking at KD, there can be verbiage added to include workshops. She stated her interpretation is that the workshop is a regular meeting.

(Consent Items were deferred until after the approval of revision of Job Descriptions.)

ACTION ITEMS:

TITLE III, PART A, LANGUAGE INSTRUCTION FOR LIMITED ENGLISH PROFICIENT AND IMMIGRANT STUDENTS APPLICATION

Dr. Underwood presented the Title III, Part A, Language Instruction for Limited English Proficient and Immigrant Students Application. She explained that this is an application for the Immigrant Youth Grant in the amount of \$2,910.30, which funds will be used for ESL students. Dr. Underwood recommended approval of the application as well as the supplemental appropriation of funds.

Mr. Haskell made a motion, which was seconded by Mr. Meng, to approve the Title III, Part A application and the supplemental appropriation as presented. The motion was approved unanimously.

SCHOOL HEALTH ADVISORY BOARD (SHAB) APPOINTMENTS

Mr. Mattox made a motion, which was seconded by Mr. Miller, to approve the School Health Advisory Board Appointments for 2010-2011 as presented by the Superintendent. The motion was approved unanimously. The following individuals were approved:

Current Members

Karen Hall (BES PE)
Ed Rodriguez (GES parent)
Angie Dunlavy (SEC parent)
Donna Lacy (GMS parent)
Heather Proffitt (Co. 3 rescue member)
Tony Lin (Pastor of Providence Pres.)
Peter Gretz (Assist. Superintendent)
Termon Minor (Academy faculty)
Lisa Borthwick (GCPS Food services)
Jes Savino (RES Guidance)
Mazie Rowe (GCPS nurse)
Molly Hawkins (GCPS nurse)
Marti VanEpps (GCPS nurse)

Potential Members

Dr. Ralph Hellams (GCPS Medical Director)
Gloria LaFlamme (GMS parent)
Deninne Michel (GES parent)
Eric Carlsen (Chiropractor)
Suzanne Murray (RES parent)
Kelly Brooks (GES Parent)
Star Anderson (RES Parent/Nurse)

INFORMATION ITEM:

ATHLETICS BUDGET

Bryan Gordon and Francie Ball presented the 2010-2011 Athletics budget. The School Board asked them to look at where reductions could be made. They also asked them to think about next year and what reductions could be made. Dr. Underwood stated that if it is the will of the School Board that officials and security be budgeted as part of the operating expenses, that could be done rather than trying to figure out where to get additional funds. Mr. Mattox stated we are going to have to try to improve things and thinks we have to step up and find a way to budget it, even if we have to ask the athletic department to look for opportunities as much as possible on ways we can save.

ACTION ITEM:

USE OF UNEXPENDED FUNDS AND SUPPLEMENTAL APPROPRIATION

Ernie McLeod presented a list of items for use of FY 10 unexpended funds, noting that the County had requested that certain funds be designated to the General Fund, VRS Payback, and the GASB 45 Contribution. Dr. Underwood stated this would be an item on the Board of Supervisors' agenda. Mr. Mattox suggested adding the negative balance in the athletics budget of \$22,000. Mr. Miller suggested adding another school bus in the amount of \$72,000-\$74,000.

Mr. Mattox made a motion, which was seconded by Mr. Miller, to approve the revised list of proposed unexpended funds use and supplemental appropriation. The motion was approved unanimously.

JOB DESCRIPTION CHANGES

Dr. Underwood presented changes to two job descriptions, as follows: Secretary-Leave and Employment Processing to Secretary-Leave and Teacher Licensure, and Secretary-Human Resources and Federal Programs to Secretary-Human Resources. Dr. Underwood explained that the Secretary-Leave and Teacher Licensure position has been reduced to 30 hours per week, and recommended approval of the changes.

Mr. Meng made a motion, which was seconded by Mr. Haskell, to approve the job description changes as presented. The motion was approved unanimously.

PERSONNEL ACTIONS

The following Personnel Actions were presented for approval:

Appointment:

Jessica Shelton, GMS, English

Supplemental Resignation:

Elizabeth Gentry, Color Guard

Supplemental Appointment:

Lisa Madding, Color Guard

Transfers:

Demetra Harris, CO, Transferred from
Secretary-Human Resources and Federal Programs to
Secretary-Leave and Teacher Licensure

Retirement:

Pat Sullivan, GES, Secretary/Bookkeeper

Resignation:

Cindy Turk, CO, Secretary-Leave and Employment Processing

Mr. Meng made a motion, which was seconded by Mr. Mattox, to approve the Personnel Action as presented. The motion was approved unanimously.

INFORMATION ITEMS:

SCHOOL IMPROVEMENT PLAN – RANDOLPH ELEMENTARY SCHOOL

Dianna Gordon, Principal, Randolph Elementary School, presented the School Improvement Plan for Randolph Elementary School.

SCHOOL IMPROVEMENT PLAN – GOOCHLAND ELEMENTARY SCHOOL

Stacey Austin, Principal, Goochland Elementary School, presented the School Improvement Plan for Goochland Elementary School.

SCHOOL IMPROVEMENT PLAN – BYRD ELEMENTARY SCHOOL

James Hopkins, Principal, Byrd Elementary School, presented the School Improvement Plan for Byrd Elementary School.

OTHER BUSINESS

- Dr. Underwood presented additional recommendations for Facilities Committee, namely Terry King (District 3), Angela Carter (District 3), Dave Dembicer (District 4), Tommy Whitaker (District 1), and requested approval. Mr. Haskell made a motion, which was seconded by Mr. Mattox, to approve the recommendations. The motion was approved unanimously.
- Dr. Underwood presented an additional recommendation for Community Advisory Committee, namely Sharon Wilms (District 3), and recommended approval. Mr. Mattox made a motion, which was seconded by Mr. Meng, to approve the recommendations. The motion was approved unanimously.
- November 3, 2010 at 7:00 p.m. is the Board of Supervisors' meeting for the presentation on the process timeline for redistricting. The School Board has been specifically invited to attend.
- November 8, 2010 at 9:00 a.m. is the School Board retreat to begin strategic planning process.
- The week of November 8, 2010 is Farm to School week. Lisa Landrum has a number of activities planned for that week.

CLOSED MEETING

Mr. Miller made a motion, which was seconded by Mr. Mattox, to go into closed meeting pursuant to Virginia Code Section 2.2-3711(A)(1) for the discussion or consideration of the annual evaluation and contract of the Superintendent.

END CLOSED MEETING

Mr. Haskell made a motion, which was seconded by Mr. Meng, for the Board to come out of Closed Meeting. The motion was approved unanimously.

CERTIFICATION OF CLOSED MEETING

Mr. Mattox made a motion, which was seconded by Mr. Haskell, to certify that only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board. The motion was approved unanimously.

ACTION ITEM

Mr. Miller made a motion, which was seconded by Mr. Cisne, to waive the notice required by Virginia Code Section 22.1-60 and to approve the Addendum to the Employment Agreement between the Superintendent and the School Board and to authorize the Chairman to sign the Addendum on behalf of the School Board. The motion was approved unanimously.

ADJOURNMENT

The meeting was adjourned by the Chairman.

APPROVED:

Mufume S. Louis

Signature

11/9/10

Date

APPROVED:

Dave W. Bennett

Signature

11/9/10

Date